

SPETISBURY PARISH COUNCIL

Clerk to the Council: Mr Steve Pardey, Toad Hall, High St, Spetisbury DT11 9DW

Tel: 01258 857271 Email: parishclerk@spetisbury.org.uk

Minutes of the Spetisbury Parish Council meeting held on 7th September 2020 at 7.30pm in the Village Hall.

Cllrs present: A Cummings, K Adams, S Woodford, S Hall, N Houghton, K Bew, S Dunhill, A Kerby (DC)

Members of the Public: 2

Agenda:

The Chairman opened the meeting by reminding attendees that all meetings would follow COVID-19 regulations. He also reminded councillors of their responsibilities under the Code of Conduct.

20/36. To Receive Apologies: None

20/37. Declaration of Interest and Grant of Dispensation: None

20/38. Open Forum: Cllr Houghton questioned why councillors could not send out emails from the Parish Council. It was reiterated that the Clerk is responsible for all communications.

The meeting was advised that the issue of fallen willow trees in the river would be undertaken shortly.

Items for Decision:

20/39. Minutes of the Meeting Monday 6th July 2020 were agreed and signed by Cllr Cummings.

20/40. Minutes of the Extraordinary Meeting Monday 24th August 2020 were agreed and signed by Cllr Cummings.

20/41. To confirm purchase of “Arnold Baker on Local Council Administration” guide:

The clerk advised that this publication had been delayed and this item is deferred.

Signed *A Cummings*

Dated 5th October 2020

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20/42. Road Safety Update: The Speed Indicator Device is faulty – awaiting replacement.

Cllr Kerby advised that the safety walkthrough will take place shortly; this is not a public event and a representative from the Parish Council will be invited.

The Clerk also advised that he had received a Freedom of Information request from a villager relating to any emails and minutes referring to her property. The clerk is complying with this. The Council have offered to meet with the resident but this was declined. The Council decided that in future the clerk should only acknowledge receipt of this resident's emails.

20/43. Future Parish Council meetings: Meetings will now be held in the Main Hall while social distancing measures are in place. To facilitate cleaning prior to our meetings, they will now commence at 7.45pm.

20/44. Footpath No 5 – discuss various issues: The Chairman spoke about the issues arising from the footpath clearance and read a list of learning points for consideration. After discussion, it was decided that the clerk and Cllr Houghton would review these and present to the next meeting. The Chairman reiterated that the works carried out were not instigated by the Parish Council and that any incidents that occurred did not meet the Council's code of conduct.

Cllr Kerby advised that the issues around Footpath 9 were with the Dorset Council legal team.

20/45. Request for provision of Bus Shelter at West End: A request has been received for the Parish Council to consider providing a bus shelter at the junction of West End and the A350. Agreed for the clerk to progress with Highways.

20/46. 2020 Audit: The clerk advised that the limited assurance review was complete and the certificate has been received from the external auditors. No ongoing issues.

Signed *A Cummings*

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- 20/47. Old Priory Flat tenancy update:** A new tenant is due to move in on 9th September. The flat has been redecorated and re-carpeted and necessary electrical work has been completed. Total cost is £5628. There are some old timber windows still in the property which will need replacing in the next year.
- 20/48. Play Area:** Cllr Houghton gave an update with names of volunteers who will be joining the sub-committee. A visit to potential sites by the full Council is planned for Monday 14th September at 7pm.
- 20/49. To Approve Financial Statement and list of payments and sign the same:** A copy of the accounting statements for July and August were displayed to councillors and signed by Cllr Cummings.
- 20/50. Correspondence and Clerk's report:** A list of emails and correspondence to councillors had been circulated previously.
New email address – now being run alongside the old address.
Planning consultations – the Gowan Cottage proposal has been approved.
Electric meter – it was agreed to update to a smart meter for the upstairs supply. Clerk to contact SSE regarding the main meter.
- 20/51. Date of Next Meeting:** Monday 5th October 2020 at 7.30pm online (unless Government guidelines change).
- 20/52. Matters of information and interest:** The clerk was asked to email the A350 Community Group regarding the traffic incidents by the School recently.

The Meeting closed at 8.46pm.

Signed *A Cummings*

Dated 5th October 2020