

## SPETISBURY PARISH COUNCIL

Clerk to the Council: Mr Steve Pardey, Toad Hall, High St, Spetisbury DT11 9DW  
Tel: 01258 857271 Email: [parishclerk@spetisbury.org.uk](mailto:parishclerk@spetisbury.org.uk)

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### Minutes of the Annual General Meeting of Spetisbury Parish Council held at 7.45pm on 9<sup>th</sup> May 2022 in the Village Hall.

- 1. Election of Chairman:** Cllr Dunhill was elected as Chairman and signed the Declaration of Office.
- 2. Election of Vice Chairman:** Cllr Adams was re-elected as Vice Chairman and signed the Declaration of Office.
- 3. Appointment of Representatives:** The following appointments were passed unanimously:

DAPTC	S Pardey (Clerk)
VHMC	Cllr Hall
The Mead	Mr J Moss
Footpath Liaison	Mr A Boardman
Planning	Cllrs Adams & Dunhill
Financial Reconciliations	Cllr Hall
A350 Community Group	Cllr Adams & S Pardey (Clerk)
Buildings Management	Cllr Woodford
School Liaison	Mr J Oliver
Welcome Packs	Mrs A Taylor

- 4. Review and Adoption of Standing Orders:** The Council agreed to adopt the current Standing Orders as distributed.
- 5. Review and Adoption of Financial Regulations:** The Council agreed to adopt the current Financial Regulations as distributed.

### Minutes of the Spetisbury Parish Council Meeting held at 8.15 pm on 9<sup>th</sup> May 2022 in the Village Hall.

Cllrs present: S Dunhill, K Adams, K Bew, S Woodford, S Hall, A Cummings, R Rutherford

Members of the Public: 15

#### Agenda:

**22/48. To Receive Apologies:** Cllr Kerby (DC)

**22/49. Declaration of Interest and Grant of Dispensation:** None

Signed *S Dunhill*

Dated 6th June 2022

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### 22/50. Open Forum:

Road Safety Issues – Further concerns were raised regarding incidents at the Church/School and bad driving in general, particularly at the School during pick up and drop off. Further consideration will be given to appointing an independent Road Safety Consultant to report to the Parish Council.

Footpaths and Rights of Way – Particular concern was raised regarding the footpath across the Old Mill garden and surrounding areas. The new Rights of Way officer will be asked to contact Dorset Council Rangers and arrange a meeting.

Dog Waste Bin – the bin at the School is broken and has been reported. Dorset Waste Partnership have confirmed that the new bin at the Station is now in place and the old one moved to Louse Lane end of the Trailway. There is a query as to whether this has taken place.

### Items for Decision:

**22/51. Minutes of the Meeting Monday 4<sup>th</sup> April 2022 were agreed and signed by Cllr Dunhill.** Proposed Cllr Rutherford, seconded Cllr Woodford.

### 22/52. Audit 2022.

- a) Approval of Annual Governance and Accounting Statements – These were approved, proposed Cllr Bew, seconded Cllr Hall.
- b) Approval of Annual Balance Sheet – Approved. Proposed Cllr Cummings, seconded Cllr Hall.
- c) Approval of Annual Receipts and Payments Reconciliation – Approved. Proposed Cllr Hall, seconded Cllr Bew.
- d) Reappointment of Stour Bookkeeping Services as Internal Auditor – agreed. Proposed Cllr Cummings, seconded Cllr Hall.

**22/53. Renewal of Council Insurance:** The clerk advised that the current brokers are no longer carrying out Council Insurance. A new broker, BHIB, has been engaged and details of the cover and premium were advised. It was agreed to accept this on a 3 year fixed term. Proposed Cllr Rutherford, seconded Cllr Bew.

Signed

*S Dunhill*

Dated

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- 22/54. Spetisbury Station Project – consider requests for additional funding:** Dean Cockwell, retiring Project Manager, advised that the Project team had disbanded although there are still some volunteers who will continue working. It was agreed that the funds held by the Project will transfer to the Parish Council and be ringfenced in the accounts. Mrs Frances Aspinall will be the point of contact. Clerk to ensure that our insurance will cover the volunteers.
- 22/55. To consider Planning Application P/HOU/2022/01988 – Oakdale, High Street: Erect Extension to Porch, install dormer windows and convert roof space into bedroom:** Cllr Dunhill advised that he had heard nothing from the immediate neighbours and it was agreed that there were no grounds for objection. Approved, proposed Cllr Rutherford, seconded Cllr Woodford.
- 22/56. Review and Adoption of Risk Management Policy:** The clerk advised that, apart from changes to the insurance company and increased amounts of cover, no further changes were necessary. Approved. Proposed Cllr Cummings, seconded Cllr Bew.
- 22/57. Further Road Safety Issues:** These were dealt with during the Open Forum.
- 22/58. Set Donations for 2022/23:** The following donations were agreed:
- |   |      |
|---|------|
| Spetisbury PCC                            | £900 |
| SODS                                      | £150 |
| Blandford Town Council<br>(toilets)       | £ 50 |
| Air Ambulance                             | £200 |
| RBL Poppy Appeal                          | £100 |
| Blandford Leisure Centre                  | £100 |
| Village Fireworks                         | £200 |
| Citizens Advice                           | £250 |
| Table Tennis – considered as<br>requested |      |

Signed

*S Dunhill*

Dated

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A further donation request was made by Cllr Adams. This will be considered at the next meeting.

**22/59. Queen's Platinum Jubilee:** Cllr Cummings gave an update. A further meeting with Charlton Marshall is due on 10<sup>th</sup> May. Publicity will be finalised and he requested volunteers to act as marshalls etc.

**22.60. To Approve Financial Statement and list of payments and sign the same:** A copy of the accounting statement for April was displayed to Councillors and proposed by Cllr Bew, seconded by Cllr Cummings, signed by Cllr Dunhill.

**22/61. Correspondence and Clerk's report:**

A list of emails circulated to Councillors was displayed.

Tenanted Properties – detailed income & expenditure will be discussed at the June Meeting.

SID Damage – the Speed Indicator Device at Clapcotts Farm was vandalised by the power cable being cut. Highways repaired this the next day after it was reported and the clerk has thanked them for this prompt response. If any resident sees anyone interfering with the SID and not wearing a Hi-Vis jacket at either location, they should call the Police on 101.

Planning – Land next to the Church – still awaiting decision.

South Farm Solar Park – an application was sent for information that the number of inverters required is now reduced. This is a non-material amendment and therefore does not require discussion.

Content of Minutes – the clerk read out the section on this from the Local Council Administration guidelines.

Signed *S Dunhill*

Dated 6th June 2022

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**22/62. To confirm date of next Meeting as Monday 6<sup>th</sup> June 2022 at 7.45pm.**

**22/63. Matters of Information & Interest:** Cllr Woodford advised that the scaffolding will go up at the Hall on 16<sup>th</sup> May.

The Clerk had received some photographs relating to the School dated 1935. These will be put on the website and the originals handed to Ann Taylor.

The meeting closed at 9.35pm.

**Signed**

*S Dunhill*

**Dated**

6th June 2022