

## SPETISBURY PARISH COUNCIL

Clerk to the Council: Mr Steve Pardey, Toad Hall, High St, Spetisbury DT11 9DW  
Tel: 01258 857271 Email: [parishclerk@spetisbury.org.uk](mailto:parishclerk@spetisbury.org.uk)

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### Minutes of the Annual General Meeting of Spetisbury Parish Council held at 7.45pm on 15th May 2023 in the Village Hall.

In the absence of Cllrs Dunhill & Adams, Cllr Bew was elected temporary Chair.

**1. Election of Chairman:** Cllr Dunhill was re-elected as Chairman. Proposed Cllr Rutherford, seconded Cllr Woodford.

**2. Election of Vice Chairman:** Cllr Adams was re-elected as Vice Chairman. Proposed Cllr Cummings, seconded Cllr Woodford.

**3. Appointment of Representatives:** The following appointments were passed unanimously:

DAPTC	S Pardey (Clerk)
VHMC	Cllr Hall
The Mead	Cllr Hall & Mr J Moss
Footpath Liaison	Mr A Boardman
Planning	Cllrs Adams & Dunhill
Financial Reconciliations	Cllr Hall
Buildings Management	Cllr Woodford
School Liaison	Mr J Oliver
Welcome Packs	Mrs A Taylor

**4. Review and Adoption of Standing Orders:** The Council agreed to adopt the current Standing Orders as distributed. Proposed Cllr Hall, seconded Cllr Woodford.

**5. Review and Adoption of Financial Regulations:** The Council agreed to adopt the current Financial Regulations as distributed. Proposed Cllr Hall, seconded Cllr Rutherford.

### Minutes of the Spetisbury Parish Council Meeting held at 8.05 pm on 15th May 2023 in the Village Hall.

Cllrs present: K Bew, S Woodford, S Hall, A Cummings, R Rutherford  
Members of the Public: 3

#### Agenda:

**23/50. To Receive Apologies:** Cllrs Dunhill, Adams, Kerby (DC)

**23/51. Declaration of Interest and Grant of Dispensation:** None

Signed *S Dunhill*

Dated 5th June 2023

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### 23/52. Open Forum:

Meeting with Highways – the Clerk gave an update on his meeting with the Community Highways Officer. Awaiting responses on items raised.

Coronation Celebration – there was no immediate provision for first aid. Cllr Bew thanked the organisers and Mr & Mrs Hannam for a great evening.

### Items for Decision:

**23/53. Minutes of the Meeting Monday 3rd April 2023 were agreed and signed by Cllr Bew.** Proposed Cllr Hall, seconded Cllr Rutherford.

### 23/54. Audit 2023.

a) Approval of Annual Governance and Accounting Statements – These were approved. Proposed Cllr Cummings, seconded Cllr Woodford.

b) Approval of Annual Balance Sheet – Approved. Proposed Cllr Woodford, seconded Cllr Rutherford.

c) Approval of Annual Receipts and Payments Reconciliation – Approved. Proposed Cllr Cummings, seconded Cllr Hall.

d) Reappointment of Stour Bookkeeping Services as Internal Auditor – agreed. Proposed Cllr Cummings, seconded Cllr Hall.

**23/55. Renewal of Council Insurance:** The clerk advised that the current premium of £1198.02 represents an increase of 8.5% under the existing 3 year agreement. Agreed. Proposed Cllr Woodford, seconded Cllr Rutherford.

**23/56. Review and Adoption of Risk Management Policy:** The clerk advised that, apart from changes to the insurance company and increased amounts of cover, no further changes were necessary. Agreed. Proposed Cllr Hall, seconded Cllr Woodford.

### 23/57. Set Donations for 2023/24: Donations agreed were:

Blandford Leisure Centre	£100
Blandford Town Council (Toilets)	£ 50
RBL Poppy Appeal	£100
Village Fireworks	£250
SODS	£150
Spetisbury PCC	£900
Dorset & Somerset Air Ambulance	£200
Citizens Advice	£250
Table Tennis/ Craft Club as invoiced	

Proposed Cllr Cummings, seconded Cllr Woodford.

Signed

*S Dunhill*

Dated

5th June 2023

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**23/58. Consider Purchase of Additional Dog Waste Signs:** This is to be carried forward to the next meeting. Also to discuss “Dogs on Leads” signs for The Mead.

**23/59. To approve Financial Statement and list of payments and sign the same:** The statement for April was displayed and agreed. Proposed Cllr Hall, seconded Cllr Woodford.

**23/60. Correspondence and Clerk’s Report:** A list of emails circulated to councillors was displayed.

Chairman’s email – new email address displayed on website.

Safety in the Village – following the spate of petty vandalism, break-ins & general suspicious activity, residents are reminded to report these to Dorset Police.

D-Day 80<sup>th</sup> Anniversary – a national celebration is being planned. Updates to follow.

Crawford Crossroads – as part of the Coronation volunteering, two villagers have been working to improve the appearance of the entry to the village.

Clerk’s absence – the clerk will be away from 23<sup>rd</sup> – 30<sup>th</sup> May.

**23/61. To confirm date of next meeting as Monday 5<sup>th</sup> June 2023.**

Meeting closed at 8.37pm

Signed

*S Dunhill*

Dated 5th June 2023