SPETISBURY PARISH COUNCIL

Clerk to the Council: Mr Steve Pardey, Toad Hall, High St, Spetisbury DT11 9DW
Tel: 01258 857271 Email: spetisbury@dorset-aptc.gov.uk

Minutes of the Annual Spetisbury Parish Council meeting held on 13th May 2019 at 7.30pm in the Village Hall.

1. **Election of Chairman:** Cllr Miller was elected Chairman .

2. **Declaration of Office:** Cllr Miller signed the Declaration of Office

3. **Councillors to sign Declaration of Office:** The councillors present signed their Declaration of Office.

4. **Election of Vice Chairman:** Cllr Adams had indicated that she would be prepared to act as Vice Chairman. Proposed Cllr Hall, seconded Cllr Bew. Cllr Adams elected as Vice Chairman.

5. **Appointment of Representatives:** The following representatives were agreed:

DAPTC	S Pardey (Clerk)
VHMC	Cllr S Hall
The Mead	Cllr K Bew
Footpath Liaison	Cllr Cummings
School Liaison	Mr J Oliver
Planning	Cllr S Dunhill, Cllr K Adams
Financial Reconciliations	Cllr S Hall
Welcome Packs	Mrs A Taylor
A350 Community Group	Cllr K Adams, S Pardey (Clerk)

The Chairman thanked all the volunteers.

Signed **Dated**

6. **Review and Adoption of Council Standing Orders:** The proposed amendments to the existing Standing Orders had been sent to the Councillors and it was proposed by Cllr Hall, seconded by Cllr Bew that these be adopted.

7. **Review and Adoption of Financial Regulations:** The proposed amendments to the existing Financial Regulations had been sent to the Councillors and it was proposed by Cllr Bew, seconded by Cllr Hall that these be adopted.

Minutes of the Spetisbury Parish Council meeting held on 13th May 2019 at 7.58pm in the Village Hall

Cllrs present: I Miller, K Bew, S Hall, Cllr Kerby (Dorset Council)
Members of the Public: 9

Agenda:

1. **To Receive Apologies:** Cllrs Adams, Dunhill, Cummings

2. **To Receive Declaration of Interest and Grants of Dispensation:** None

3. **Open Forum:** The issue of the windows in the Village Hall was raised – the Clerk is endeavouring to obtain competitive quotes for replacements.
It was reported that there is a plant growing in through the Ladies toilet window – clerk to ask Tim Munford to remove it.
The Chairman was handed some literature from SW Ambulance Services regarding defibrillator training.

4. **To confirm Minutes of Meeting Monday 1st April 2019:** Minutes had been circulated and proposed by Cllr Bew, seconded Cllr Hall that these be signed. Chairman signed the minutes as a true record.

Signed **Dated**

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5. **To consider Planning Application 2/2019/0486/HOUSE – Oshawa, High Street – Convert loft to form additional living accommodation and form 3 dormer windows:** No objections had been received from neighbours and there are no material reasons to reject this. Proposed Cllr Hall, seconded Cllr Bew, no objection.

6. **To consider Planning Application 2/2019/0410/HOUSE – 7 Priory Gardens – Erect rear first floor Balcony (retrospective):** There are no material reasons to object to this proposal. Proposed Cllr Hall, seconded Cllr Bew, no objection.

7. **To consider Planning Application 2/2019/0498/FUL – 33 High Street – Temporary consent for continued use of chalet as living accommodation in association with guest house:** This is a continuation of permission originally granted in 1988 and renewable every 3/5 years and the council fully supports this. Proposed Cllr Bew, seconded Cllr Hall. No objection.

8. **Birds nesting in Village Hall Roof:** A complaint had been lodged by a resident regarding starlings nesting under the eaves of the Village Hall. This is creating significant mess in a narrow alleyway between the Hall and neighbouring properties. It was agreed that specialist roofing contractors are approached to try and eradicate this after the nesting season has ended. Proposed Cllr Bew, seconded Cllr Hall.

9. **Approval of Annual Governance and Accounting Statements and Audit Exemption Certificate:** The Clerk read the Internal Audit report and the annual Governance statement. These were approved, proposed by Cllr Hall, seconded by Cllr Bew. The Chairman and Clerk signed the appropriate documents. It was also agreed that Stour Bookkeeping Services be appointed as Internal Auditor.

10. **Approval of Annual Balance Sheet:** The Balance Sheet was produced to the meeting and it was proposed by Cllr Bew, seconded Cllr Hall that this be adopted. Signed by Chairman and Clerk.

11. **Approval of Annual Receipts and Payments Reconciliation:** Approved – proposed Cllr Bew, seconded Cllr Hall.

Signed **Dated**

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12. **Review and Approval of Risk Assessment:** The Clerk had previously circulated the Risk Assessment to Councillors. Proposed by Cllr Hall, seconded by Cllr Bew that these be adopted subject to the amendments proposed by the Clerk.

13. **Approve Renewal of Insurance Policy:** The Clerk advised that, following the latest renewal quote from the existing insurers, further quotes were obtained from a specialist broker and a saving of c£700 could be made by switching to Ageas with the same cover. Proposed by Cllr Hall, seconded Cllr Bew, agreed to switch insurers.

14. **Set Donations for 2019/20:** It was proposed by Cllr Bew, seconded by Cllr Hall that the following donations be made:

Spetisbury PCC	£600
SODS	£150
Twinning Association	£300
Air Ambulance	£200
CAB	£250
RBL Poppy Appeal	£100
Village Fireworks	£200
Blandford Leisure Centre	£100
Spetisbury Festival	£300

15. **To receive Financial Statement:** A copy of the accounts was presented and approved. Proposed Cllr Bew, seconded Cllr Hall and signed by the Chairman.

16. **Correspondence and Clerk's report:** A list of emails circulated to Councillors was displayed. The Clerk stated that he had received a letter regarding the permissive paths issue from the landowners of Home Plantation and this was shown to the councillors.

17. **To Confirm Date of Next Meeting:** Monday 3rd June 2019 at 7.30 pm in the Village Hall.

Signed **Dated**

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18. Matters of Information & Interest: A question was raised about potential advertising on the website. To be added to next month's agenda.

A resident has offered to repaint the bench outside the Village Hall.

There is still a vacancy for a Councillor.

Meeting closed at 8.42pm.

Signed **Dated**